

Deon Gericke

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Subject: RE: OPPOSED MOTIONS ROLL BEFORE JUDGE COLLIS 17.21 FEBRUARY 2020.
Attachments: OPPOSED MOTION BEFORE JUDGE COLLIS 17 - 21 FEB 2020.docx; CaseLines_Quick Reference Guide.pdf

Dear Sir/Madam

Kindly find the attached opposed roll before Judge Collis for your attention.

Find the guidelines link to assist you to upload the cases on caseline, invitation was sent Wednesday 05 February 2020.

Kind Regards



Mr. Ronewa Vhumbane
Registrar to Honourable
Madam Justice Collis
Gauteng Division Pretoria
Office: 5.8 / 5th Floor
Tel No: 012 492 6770
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IN THE HIGH COURT OF SOUTH AFRICA
GAUTENG DIVISION, PRETORIA HIGH COURT

OPPOSED MOTION COURT FOR THE 17-21 FEBRUARY 2020

BEFORE THE HONOURABLE MADAM JUSTICE COLLIS

Judge's Secretary Ronewa Vhumbane

5th Floor office 5.8

Tel No: 012 315 7531

Email: RVhumbane@judiciary.org.za

Monday, 17 February 2020

FILE NUMBER	PARTIES	CASE NO. TIME.
4	M DE VILLIERS VS MEC FOR PUBLIC WORKS	76976/10 10:00 – 11:15
23	ASIA STEEL & METALS S.A VS MEMOR MARKETING (PTY) LTD +1	82605/18 11:30 – 13:00
36	JFH LUBBE VS EEC LUBBE	81874/19 14:00 – 16:00

Tuesday, 18 February 2020

FILE NUMBER	PARTIES	CASE NO. TIME.
14	COLD COMMERCIAL STORAGE + 1 VS KARAN BEEF	53514/17 10:00 – 11:15
39	I B FLEMMING N.O + 2 VS THE SAPR GROUP LTD + 2	65790/19 11:30 – 13:00

Wednesday, 19 February 2020

FILE NUMBER	PARTIES	CASE NO. TIME.
44	L MONAMA VS FNB BANK	19685/19 10:00 – 11:15
52	THONTS PROPERTIES VS A W MUKOSI + 3	73728/19 11:30 – 13:00
35	NEDBANK VS FIRSTCLINIC PROPERTIES ONE LIMITED + 3	30780/19 14:00 – 16:00

Thursday, 20 February 2020

FILE NUMBER	PARTIES	CASE NO. TIME.
27	PEARSTOCK PTY LTD VS THE COMMISSIONER OF SARS	83481/18 10:00



Judge President D Mlambo
Gauteng Division of the High Court
Private Bag x 67, Pretoria, 0001
Cnr Paul Kruger & Madiba Streets, Pretoria, 0002

E-FILING QUICK REFERENCE GUIDE CASELINES SYSTEM



If you are struggling with any navigation of the system or require technical support, please do not hesitate to contact us and one of our friendly consultants will assist you.

efiling@judiciary.org.za

1. Go to **sajustice.caselines.com**
2. Click on **Register**
3. Fill in the registration form and click on **Register**
4. Look out for your **'Verification Email'** in your mailbox. When it arrives, click on the link in the email to verify your account. (Please check your spam folder, as it may have diverted into this mailbox).

1. Go to **sajustice.caselines.com**
2. Click on **Log on**
3. Fill in your **user name (or email address)** and **password** (which you had used to register)
4. Click on **Log on**

1. Go to **sajustice.caselines.com** & login
2. Click on **View Case List**
3. Search for your case in the case list
4. Click on **Review** for that case



1. Go to **sajustice.caselines.com** & login
2. Click on **View Case List**
3. Find your case in the case list
4. Click on **Update Case**
5. Click on **Sections**
6. Create a new section if appropriate
7. Click on **Upload Document(s)**
8. Scroll down and click on **Add Files**
9. Select the files you want to upload from your PC or Network Drive
10. Click on **Start Upload**
11. Wait for the upload to complete

HOW TO UPDATE DOCUMENTS FOR THE CASE INDEX

1. Go to **sajustice.caselines.com** & login
2. Click on **View Case List**
3. Find your case in the case list
4. Click on **Update Case**
5. Click on **Sections**
6. Click on **Update All Documents**
7. Change the details of each document as appropriate. All changes are automatically saved and reflected in the review page within a few minutes.

HOW TO VIEW MY CASES

1. Complete the instructions for **5. How to view my Cases?** above
2. In the left hand panel of the screen, click on the documents and sections that are shown

HOW TO INVITE PEOPLE

1. Go to **sajustice.caselines.com** & login
2. Click on **View Case List**
3. Find your case in the case list
4. Click on **Update Case**
5. Click on **People**
6. Click on **Invite New Participant**
7. Fill in the person's email address
8. Check that the appropriate permissions are ticked
9. Click **Invite**
10. The invited person will receive an email



1. Go to **sajustice.caselines.com** & login
2. Click on **View Case List**
3. Find your case in the case list
4. Click on **Update Case**
5. Click on **Bundles**
6. Click on **Download**
7. Choose an option to download the complete bundle, a section from the bundle or just the index. Download the index in Web, Word or Spreadsheet format.

1. Complete the instructions for **5. How to view my Caselist?** and **8. Navigate my Case** above
2. At the top of the web page, click on **NOTES**
3. Click on **Draw a Box, Draw a Filled Box, Highlight Text or Draw Freehand**
4. **Drag** your mouse across an area of a page, holding down the left hand mouse button
5. Type in your comment
6. Select the **privacy level** for the comment
7. Click **Save**
8. Your comment will appear in the right-hand panel and will be visible to others according to your selected privacy level

1. Complete the instructions for **5. How to view my Caselist?** and **8. Navigate my Case** above
2. Find the page that you want to present to the Judge
3. At the top of the web page, click on **FIND**
4. Click on **Direct Others to Page**
5. Other people will receive a message directing them to that page

1. Complete the instructions for **5. How to view my Caselist?** and **8. Navigate my Case** above
2. At the top of the web page, click on **PRESENTATION**
3. Click on **Start Presentation**
4. Those people that have opted to follow you will now be directed around the evidence bundle as you move around the evidence bundle



1. Complete the instructions for **5. How to view my Caselist?** and **8. Navigate my Case** above
2. At the top of the web page, click on **PRESENTATION**
3. Click on **Follow Presenter**
4. Choose the person you want to follow

